

BENTWORTH PARISH COUNCIL

Chair: Mrs Jane Costigan

Clerk: Allison Spyer

5 Bronze Close, Beggarwood, Basingstoke RG22 4UF
Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

MINUTES OF MEETING

Tuesday 20 May 2019 at 7pm, Village School Jubilee Hall, Bentworth

Present:

Parish Councillors	Clerk	District & County Councillors	Others
Veronica Parker Jane Costigan Tony Costigan Chris Hurley Callum Knight Danny Green	Allison Spyer	Tony Costigan	11 Members of the public

**ACTION
FOR**

Election of Chair for 2019/20

27.52 Jane Costigan was proposed as the new Chair by Veronica Parker, seconded by Tony Costigan. The declaration of acceptance of Chair was signed and witnessed by the clerk.

27.53 Election of Vice Chair for 2019/20

VP was proposed as Vice Chair by JC and seconded by TC. The declaration of acceptance of Vice-Chair was signed and witnessed by the clerk.

27.54 Election / Co-option of Cllrs for 2019/20

Callum Knight, Chris Hurley and Danny Green were co-opted onto the Council, proposed by JC and seconded by VP. The declaration of acceptance of Office was signed and witnessed by the clerk.

27.55 Apologies for absence:

There were no apologies

27.56 Declarations of interest:

There were no declarations of interest

27.57 Meeting open to the public:

The Clerk explained to the residents that future agendas will have to revert back to how they were previously when the public present at the meeting could only raise points during this section of the meeting. This is due to Internal Auditor reporting that any public in attendance are not allowed to comment once agenda items are open for discussion.

Concerns were raised regarding Speedwatch equipment being shared. Will check previous minutes to see who paid into the scheme.

New Cllrs Callum Knight & Danny Green briefly introduced themselves.

27.58 Minutes of the April Meetings:

Minutes were approved only VP and JC were able to vote. Minutes were approved.

27.59 Review of delegation arrangements to committees, advisory groups and employees:

- Planning, VP, DG & CK
- Finance, VP, JC, DG
- Environment, VP & JC
- Traffic & Highways, CH
- SpeedWatch, CH & VP
- Communications, CK
- Young people, DG

27.60 Review of the terms of reference for committees:

- Planning – No alteration
- FAG – No alteration

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27.61 Appointment of any new committees, confirmation of the terms of reference, the number of members (including substitute councillors), and receipt of nomination to them:

To be reviewed in year.

27.62 Review and adoption of appropriate standing orders and financial regulations:

It was agreed that all Standing Orders will be reviewed in year after DG and CK have attended their Core Knowledge courses which AS will book along with a planning course for all and a Chairing courses for JC..

AS

27.63 Review of representation on or work with external bodies and arrangements for reporting back:

To be reviewed in year.

27.64 Review of inventory of land and assets including buildings and office equipment:

To be reviewed in year.

27.65 Review and confirmation of arrangements for insurance cover in respect of all insured risks:

No alteration.

27.66 Review of Councils and /or employees membership of other bodies:

No alteration

Halc

Nalc

CPRE

Data Protection

27.67 Review of Councils complaints procedure:

To be reviewed in year.

27.68 Review of the Councils procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998:

To be reviewed in year.

27.69 Review of the Councils policy for dealing with Press / Media:

To be reviewed in year.

27.70 Setting the dates, times and place of ordinary meetings of the full Council for the year ahead:

No alteration, the meetings will continue to run on the first Tuesday of every month from 7.30pm. AS to let Jubilee Hall Admin team know.

AS

27.71 Neighbourhood Plan Update:

Still waiting on EHDC, no allocation of houses currently as been re-allocated to another village.

27.72 Finance:

a Audit Sign Off:

AS presented the audit to the PC and confirmed the Internal Auditor has happily signed off on it. A few points were raised but the auditors report will be presented at the June meeting and all points discussed. JC signed the annual return as witnessed by the Clerk / Finance Officer. AS to send a copy of the signed audit to TS to upload to the website.

AS

b Payments for approval

- Allison Spyer, Salary £600.00
- Allison Spyer, Expenses £77.83
- Came & Company, Parish Insurance £459.89
- Came & Company, NP Insurance £218.00
- Jason Giles, Village Maintenance Work £52.50
- Toby Stevens, Website Domain £19.10

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All payments proposed by VP and seconded by JC unanimous agreement from rest of council

c Receipts

- First half of precept received £5000.00

d Balance of Current Account

- Available funds in the Treasury Account £15,482.00

e **FAG Meeting**

- Grit bins – AS is progressing this with Mark Kemp-Gee at HCC.
- Hooks for life buoy – AS to check if the current life buoys we have are still legal.
- Bench by pond – AS source benches for approval at June meeting.
- The fence around the pond has now completely been removed.
- Horse signs installed.
-

26.47 **Planning Committee Report:**

No meetings held

26.48 **Councillors Report:**

Environment: Nothing to report

Traffic & Highways: Nothing to report

SpeedWatch: Nothing to report

Trees: Nothing to report

Young people and families: Nothing to report

Website: Nothing to report

Broadband: Nothing to report

Communications: Nothing to report

Village Green: Nothing to report

26.49 **Other Reports:**

Community Care: Ticking over nicely and average 12 runs a month, trying to attract younger members.

Neighbourhood watch: Recent fly-tipping so be aware of any large trucks and be mindful of strange cars, vans, people.

School Report: All set for elections on Thursday. Jean Cornelius was happy to report that the School thriving. Not much has been going on but the bring Grandad to school day was successful. Numbers are currently good but could do with more children in reception.

26.50 **Meetings Attended:**

None

26.51 **Forthcoming Meetings:**

Meeting between the School, Veronica Parker and Allison Spyer

26.52 **Date of next Meeting:**

Tuesday 4th June 7.30pm

26.53 The Chairman thanked all members for their attendance and closed the meeting at

8.10pm

Signed Date

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