

# BENTWORTH PARISH COUNCIL

Chairperson: Mr David Hawes

Clerk: Allison Spyer

14 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST  
Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

## MINUTES OF MEETING

1<sup>st</sup> May 2013, 7.30pm, Village School Jubilee Hall, Bentworth

### Present:

**ACTION  
FOR**

Parish Councillors	Clerk	District & County Councillors	Others
David Hawes Veronica Parker Chris Hurley Jenny Lewis Philip Guest Tony Costigan	Allison Spyer		PC Peter Kelly 9 Members of the public in attendance

18.78

### Election of Chairman for 2013/2014

TC proposed DH for Chairman VP seconded, rest of Council agreed unanimously. DH then signed the declaration of acceptance witnessed by AS (Clerk).

### 18.79 Election of Vice Chair for 2013/2014

JL proposed VP for Vice Chair and TC seconded, rest of Council agreed unanimously. VP then signed the declaration of acceptance witnessed by AS (Clerk).

### 18.80 Apologies for absence:

Apologies received from Jean Cornelius & Nicky Branch

### 18.81 Declarations of interest:

There were no declarations of interest

### 18.82 PC Peter Kelly, introduction and update:

PC Peter Kelly introduced himself, he has been an officer for 16 years moving to Hampshire 6 years ago. He is based in Alton and lives in Four Marks so is local. He reported an upsurge in burglaries in the Medstead Four Marks area. Any suspicions call 101 or if someone is really concerned they won't be criticised for calling 999. Most robberies are sheds and outhouses. PK confirmed he will target speeding motorists and agrees there is a problem and will work with the SpeedWatch group. TC asked about the 101 number as he had rung it and there was no answer. PK did admit there may be teething problems with the line. PK also reported that he will be happy to keep an eye on residents properties if you are away, just email him peter.kelly@hampshire.pnn.police.uk

### 18.83 Meeting open to the public:

Glyn Bradley raised the following issues:

- Footpath along Lords Waste has all but disappeared. DH confirmed this is already being addressed.
- Could we have a 20 mile an hour speed limit through the village. DH confirmed that speeding is also being addressed.
- New kerb pond green, need new drain to reduce huge puddle.
- No preventative measures to stop the new benches from deteriorating.
- Pond Green grass mowed by two families, EHDC have suggested they could do it but couldn't get their equipment through the gates initially. This is not an issue anymore, can EHDC be approached again

### 18.84 Minutes of the March Meeting:

Amendment was made to reflect Jean Cornelius did send apologies as she was unable to make the meeting Mins proposed by JL seconded by PG, CH and VP abstained as they were away, TC & DH agreed they were correct

### 18.85 Matters arising. Actions from previous meetings:

- AS to seek permission from HCC for the PC to make improvements to The Lords Waste – Ongoing until Chris Hurley returns.
- AS find arboriculturist to offer costings to survey all large trees in the village - Ongoing
- AS to add Roundabouts to May agenda – Deferred till June agenda to allow proper discussion

# BENTWORTH PARISH COUNCIL

Chairperson: Mr David Hawes

Clerk: Allison Spyer

14 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST  
Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

- PG to organise Communications review – Ongoing
- PG to organise Housing review – Ongoing
- AS to oppose on behalf of the PC the proposed Premises License for the Bentworth Blues Festival for various reasons, once all major concerns have been addressed AS may withdraw all objections. Completed
- PC to hold a public meeting in October regarding Blues Festival – Ongoing
- Bi-monthly Meetings – Ongoing
- Letter in response to Cirrus complaint – Completed
- FAG to draw up a list of donations for PC to agree on at the next PC meeting

**18.86 Review of delegation arrangements to committees, advisory groups and employees:**

- Planning, no alteration will remain VP, TC & PG
- FAG, will remain VP & TC and potentially a newly co-opted Cllr, to be confirmed at a later date.
- Staffing, no alteration

**18.87 Review of the terms of reference for committees:**

- Planning – planning committee going to review terms of reference and present to council at a later date
- FAG – no alteration

**18.88 Appointment of any new committees, confirmation of the terms of reference, the number of members (including substitute councillors), and receipt of nomination to them:**

N/A

**18.89 Review and adoption of appropriate standing orders and financial regulations:**

SO to be reviewed by DH & PG.

DH&PG

**18.90 Review of representation on or work with external bodies and arrangements for reporting back:**

It was agreed there was no provision within the current Standing Orders relating to this, DH & PG have agreed to review the SO and present amendments at a later meeting.

DH&PG

**18.91 Review of inventory of land and assets including buildings and office equipment:**

It was agreed that AS should get specific items costed for clarity. AS to also look for other insurers for comparative quote

AS

- Laptop, the Council have agreed to buy a laptop for the Clerk to use. PG to put costings together and it should be an agenda point for next meeting.

**18.92 Review and confirmation of arrangements for insurance cover in respect of all insured risks:**

As above.

**18.93 Review of Councils and /or employees membership of other bodies:**

Halc  
Nalc  
CPRE  
Data Protection

**18.94 Review of Councils complaints procedure:**

AS to ask HALC what the latest standard is for complaints procedure

AS

**18.95 Review of the Councils procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998:**

No alteration

**18.96 Review of the Councils policy for dealing with Press / Media:**

No alteration

**18.97 Setting the dates, times and place of ordinary meetings of the full Council for the year ahead:**

There was a discussion as to whether the Council should go from 10 Annual meetings to 6 annual meetings. It was agreed to wait until the new co-opts have joined the council and review later in the year / early next year. (February), PG suggested switching meeting days to a Tuesday. Motion to change day of meeting to the first Tuesday of the month proposed by TC seconded PG and the rest of the Council were in unanimous agreement.

# BENTWORTH PARISH COUNCIL

Chairperson: Mr David Hawes

Clerk: Allison Spyer

14 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST  
Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

Motion to not hold meeting in Jan & August prop CH seconded VP and the rest of the Council were in unanimous agreement.

## 18.98 Election update:

AS informed the Council that no request for an election had been received by EHDC and therefore the Council were free to co-opt AS to put up a vacancy notice. Paul Mellish volunteered at the meeting. Candidates to attend the next meeting and register interest by 26<sup>th</sup> may

AS

## 18.99 Finance:

Payments for approval

- Allison Spyer, Salary £369.00
- Allison Spyer, Expenses £16.80
- PG proposed TC seconded unanimous agreement

Receipts

- First half of precept received £4810.00

## 19.00 FAG update:

Still waiting for school invoice and will be paid at next meeting.

Participatory budgeting, flyer to be sent out and should be handed back at The Sun, The Star or any Cllr by the end of June for discussion at the July meeting. Public vote to follow at the meeting in September.

Motion to go to the villager and website TC prop VP seconded unanimous decision.

VP

St Marys still haven't requested grant for £250 TC to speak to Charlie Philips

Donations money left – agreed to roll over until future

Bank Signatures – DH to go on and JF to come off

Estimates in for unofficial layby – AS to look for grant money to fund all or part of costs.

TC

AS

## 19.01 Planning Committee Report:

55460, The workshop, Jenny Green Lane, Bentworth, Alton, GU34 5PA.

Extension to existing hard standing surface and reconfiguration of existing car parking arrangement.

REJECTED.

20334/006, Keepers Cottage, Burkhams Lane, Burkhams, Alton, GU34 5RR.

Single storey extension to rear, part conversion of garage/workshop to utility room.

NO OBJECTION.

51402/005, Medstead Grange, Trinity Hill, Medstead, Alton, GU34 5NL.

Conservatory and tennis pavilion, walled garden, greenhouse and relocation of tennis court.

NO OBJECTION.

## 19.02 Councillors Report:

*Environment:*

*Footpaths:*

*Health & Safety:*

*Open Spaces:*

*Pond:* JL has agreed to take on Pond

*Traffic & Highways:* CH reported that HCC are repairing potholes through village quality is not good and they are 'patched'.

*Trees:* Application in from church to trim hedges and raise crown on two of trees and demolish a third one, AS to put in a notice of intent to raise the oak tree on the green.

*Young people and families:*

*Broadband:*

AS

## 19.03 Other Reports:

*Community Care:* FM reported they were in robust health and currently have more driver than people to take to hospital. The service is not restricted to the elderly but is inclusive of all those that require transportation when infirm.

*Neighbourhood watch:* Be vigilant, be aware of travellers attending local horse fair.

*St Marys School:* There is still no news about funding for phase two of Jubilee Hall

## 19.04 Meetings Attended:

# BENTWORTH PARISH COUNCIL

Chairperson: Mr David Hawes

Clerk: Allison Spyer

14 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST  
Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

**19.05 Forthcoming Meetings:**

Public Meeting to discuss Blues Festival – Monday 30<sup>th</sup> September is a tentative date

**19.06 Date of next Meeting:**

Wednesday 5<sup>th</sup> June 7.30pm

**19.07** The Chairman thanked all members for their attendance and closed the meeting at 21.10

Signed ..... Date .....