



MINUTES OF 19th MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP) STEERING COMMITTEE, HELD AT 19.30 ON 23 FEBRUARY 2017 AT THE WHITE HOUSE

Present

Boyd McCleary (BMcC), Debbie Rhodes (DR), Colin Brooks (CB), Dave Hutley (DHu), Veronica Parker (VP), Nicholas Branch (NB), Alasdair Pepper (AP), Peter Egerton-Warburton (PEW)

Apologies

David Hawes (DHa),

No	Points Noted/Agreed	Action With	Timeline
1.	Minutes of the meeting of the Steering Committee on 30.1.17 approved. To be circulated to all members and observers and placed on the Parish Council website.	BMcC	20/03/17
2.	Website: We agreed that DHu would contact Toby Stevens to see where he had got to with the suggested revisions to the website.	DHu	20/3/17
3.	Communications: BMcC reported a further update had gone into the March issue of "The Villager". This had included a report on the 15 December Public Meeting. It had also provided parishioners with the emerging Vision and Objectives and invited comments.		
4.	<p>Site Selection:</p> <ul style="list-style-type: none"> • BMcC presented the draft Site Selection Criteria which had been prepared by the SHLAA Working Group. • We considered this draft and made a number of amendments, noting the importance attached by EHDC to the provision of 40% affordable housing. • We agreed that we should run the Criteria past Plan-et and seek their advice • We agreed that we might need assistance from EHDC in relation to plants/wildlife on the sites. • We agreed that in the meantime, the Working Group should take forward the work on site selection, using the revised version of the Site Selection Criteria, while acknowledging that further amendments were likely to be necessary. • We agreed that the Working Group should advise on a scoring system. • We agreed that the working Group should approach the landowners of the five SHLAA sites with a view to 	<p>BMcC</p> <p>BMcC</p> <p>VP/DHu /DR/AP /BMcC</p> <p>VP/DHu /DR/AP /BMcC</p> <p>VP/DHu /DR/AP</p>	<p>7/03/17</p> <p>7/03/17</p>

	establishing their intentions, including with regard to the provision of affordable housing.	/BMcC	
6.	<p>Green Spaces:</p> <ul style="list-style-type: none"> • BMcC reported that he had written to Simon Jenkins at EHDC to say that we believed there was a strong case for the site at Glebe Fields to be protected as a Local Green Space. • BMcC further reported that he had been advised informally by Simon Jenkins that EHDC would not be proceeding with any plans to develop the site in Glebe Fields for the foreseeable future. The Committee warmly welcomed this. • BMcC noted that had written to those parishioners who had written to the Committee about the two green spaces at Holt End, thanking them for their representations and saying that we believed there was a strong case for the two sites to be protected as Local Green Spaces. • BMcC reported that he had received an approach from a family at Holt End advising him that the family would be moving soon and would be giving up the task of mowing one of the two green spaces. • VP reported that she had begun the audit of all sites under consideration as possible locally protected green spaces to determine ownership, status, whether they were already designated, etc. She would pursue and report back. 	BMcC VP	16/03/17 16/03/17
7.	<p>Development of Windfall Sites inside Settlement Policy Boundary (SPB):</p> <ul style="list-style-type: none"> • BMcC reported that he and DR had met Simon Jenkins of EHDC to seek clarification as to whether homes built on empty sites within the SPB counted towards Bentworth's allocation under the EHDC Local Plan of "about 12" dwellings". • Simon Jenkins had said that EHDC had not calculated a specific figure for potential windfall developments within Bentworth, but had agreed to share with us EHDC's best guess as to what we might expect in the rest of the plan period. But the clear implication was that any such developments would NOT be counted towards our allocation. • We agreed that this was disappointing, but that appeared to be little more that we could do. We would consider whether to raise the mater again when we received the further information from EHDC. • We also agreed to approach the Church of England to see what their plans were for the site adjacent to the Rectory. 	DR	16/03/17
8.	<p>Invoices: We endorsed the following invoice and agreed to pass it to the Parish Council for payment:</p> <ul style="list-style-type: none"> • £195.00 to Plan-et for fees in January 2017 	BMcC	02/03/17
9.	<p>Budget:</p> <ul style="list-style-type: none"> • NB reported that we had been successful in our bid to 		

	<p>the Department of Communities and Local Government for the second tranche of a grant for the work to complete our Neighbourhood Plan. We had been allocated a further £6,782.00. The start date was 1 April 2017.</p> <ul style="list-style-type: none"> • The Committee recorded its congratulations to NB and the Clerk for this effort. 	NB	
10.	<p>Dropbox : BMcC advised members that he had run out of the space available on the standard version of Dropbox. To make further use of the facility we would need to upgrade to the professional version. The Committee agreed that this was necessary.</p>	BMcC	16/03/17
11.	<p>Next Meeting: We agreed that BMcC would canvass members for the date of the next meeting.</p>	BMcC	6/03/17

BMcC 23/03/17