



MINUTES OF 37th MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP) STEERING COMMITTEE, HELD AT 19.45 ON 30th APRIL AT DEBBIE RHODES' HOUSE

Present: Boyd McCleary (BMcC), Debbie Rhodes (DR), Alasdair Pepper (AP), Dave Hutley, (DHu), Nicholas Branch (NB), Veronica Parker (VP)

Apologies: David Hawes (DHa), Colin Brookes (CB), Peter Egerton-Warburton (PEW)

| No | Points Noted/Agreed | Action | Timeline |
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| 1. | Minutes <ul style="list-style-type: none"> We approved the minutes of the 36th meeting of the Steering Committee on 28.03.18. To be circulated to all members and observers and placed on the Parish Council website. | BMcC | 30/05/18 |
| 2. | New Legal Requirements for Local Plans <ul style="list-style-type: none"> BMcC reported that EHDC had invited us and other Steering Committees to a workshop/briefing meeting on 16th May. We agreed that BMcC and DR would attend. We noted that the closing date for applications for the new Land Availability Assessment (LAA) was 4 May 2018. | BMcC/DR | 16/05/18 |
| 3. | Site Selection <ul style="list-style-type: none"> NB reported that the owners of site BTW002 had gone quiet, although he understood there was some interest from the developer. BMcC reported that he had not heard further from Project 26, the representatives of the owners of site BTW003. We recalled the need to look further at the issue of sewage and agreed that DHu should take this forward ASAP, initially with Dave Maltby. | DHu | 30/05/18 |
| 4. | Strategic Environmental Assessment <ul style="list-style-type: none"> BMcC reported that he had still not heard back from Ropley. He would chase again. We agreed that NB would take photographs of the views from site BTW002 towards the two Grade II listed buildings to show the distance and screening already in existence. | BMcC NB | 30/05/18 30/05/18 |
| 5. | Sub-committees on Policies <ul style="list-style-type: none"> DR reported that her sub-committee had begun their review of the draft policies prepared by Planet, but had not yet completed this process. We agreed that the sub-committee should continue their work, with a view to producing an agreed draft by end June. We agreed that more input was required on views to be protected and invited all members of the Steering Group to submit their thoughts/photos. All photos should be taken from within Bentworth and of views in Bentworth. The photographer should pinpoint his/her location and the direction of the view, using an Ordnance Survey map. We agreed that BMcC should also invited input on views from parishioners. We agreed that DR would ask Planet whether it was necessary for us to include a Sustainability Appraisal. | DR All BMcC DR | 30/06/18 30/05/18 15/05/18 15/05/18 |
| 6. | Sub-Committee on Narrative | | |

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| | <ul style="list-style-type: none"> NB noted that he and CB had not met, but that Planet had produced a fair bit of draft narrative and that the 2008 Parish Plan was also a very useful source. We agreed that NB would make a start on the narrative. | NB/CB | 30/05/18 |
| 7. | <p>Budget</p> <ul style="list-style-type: none"> NB reported that the Clerk to the Parish Council had returned £5,200 to the Department for Local Communities, but expected to get the same amount back. This would have to be spent by December 2018. We agreed that NB would chase the Clerk on the question of whether there was any flexibility over the DCLG grant, given the recent changes in legal requirements. | NB | 30/05/18 |
| 8. | <p>Membership of Steering Committee</p> <ul style="list-style-type: none"> BMcC reported that CB had resigned from the Committee because of other commitments. The Committee noted this and acknowledged the excellent contribution CB had made. BMcC noted that he had still not been able to recruit an extra member of the Committee. The Committee encouraged him to continue the search. | BMcC | 30/05/18 |
| 9. | <p>Invoice</p> <ul style="list-style-type: none"> We approved Planet Invoice No 1079 dated 13/04/18 for £1,188.00, covering the development of the first draft of policies and agreed that this should be passed to the Clerk to the Parish Council for endorsement and payment. | BMcC | 01/05/18 |
| 10. | <p>The Star Inn</p> <ul style="list-style-type: none"> We noted that the planning application for the proposed change of use and redevelopment of the Star Inn site had been turned down. | | |
| 11. | <p>Next Meeting</p> <ul style="list-style-type: none"> We agreed to hold our next meeting in late May/early June, by which time we should know more from EHDC about our likely future housing allocation and the result of the recent call for LAA sites. | BMcC | |

BMcC 4/12/18