

Bentworth Parish Council Grant Awarding Policy and Application Form

Adopted 3rd May 2022

Agenda item 9. c) Minute reference 22.059 c)

BENTWORTH PARISH COUNCIL

Chair: Jane Costigan

Clerk: Mrs Louisa Thomson

Email: clerk@bentworthparishcouncil.org

GRANT AWARDING POLICY

A grant or subsidy is any payment made by the Council, as a function of its legal powers, to be used by an organisation or individual for the furtherance of the well-being of the local community, for a purpose not directly controlled or administered by the Council.

Applications fall into the following categories:

- **Requests from local organisations within the Parish** on a regular basis to cover costs of, for example, running events.
- **Requests from organisations within the Parish for start-up funding or to help solve a problem.** Examples are local groups or clubs requiring facilities or items of equipment, or repair/replacement of such equipment.
- **Requests from outside the organisation** will be considered providing they can be shown to be of benefit to the parish.

Criteria for Receipt of Grants

Applications should:

- Demonstrate clearly how the grant will be of benefit to the local community within the Parish
- Demonstrate how this grant will fulfil a need that would not otherwise be met.
- Demonstrate how evidence will be provided of use of the grant for local community purposes.

Applications will not be considered from:

- Organisations intending to support or oppose any political party
- Organisations intending to discriminate on the grounds of race, religion or disability.
- Private organisations that operate as a business to make a profit or surplus for personal gain.

Grants shall not normally exceed £500

Applications must be accompanied by written estimates of total cost and latest bank statements.

Signed: Jane Costigan

Chair Bentworth Parish Council

3rd May 2022

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GRANT APPLICATION

1. Name of Applicant:

2. Name of Organisation:

3. Amount of grant sought:-.....

4. Purpose of grant: (Please add additional supporting information/sheets if required).....
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5. Total Cost of project/service.....

6. Has the organisation been awarded a grant by the Parish Council in the past 5 years? YES/NO

7. To what extent does the organisation and purpose of the grant serve the parish community?

All of the Community	Most of the Community	A few members of the Community	None of the Community
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8. How frequently might the community benefit?

Frequently (more than annually)	Annually	Occasionally (less than annually)	Rarely
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9. Does the request meet the grant-awarding criteria? Indicate all that apply:

- Demonstrates clear benefit to local community? YES/NO
- Demonstrates fulfilment of a need not otherwise met? YES/NO
- Demonstrates how evidence will be provided on appropriate use of a grant? YES/NO
- Does not support or oppose a particular political party? YES/NO
- Does not discriminate on the basis of race or religion? YES/NO
- Is not a private organisation operating as a business for personal financial gain? YES/NO

10. Please provide any additional information you feel might be relevant to your application.

Council Use Only:

Amount of grant awarded: £..... Date:

Resolved at Council Meeting: Minute Ref: