

BENTWORTH PARISH COUNCIL

Chair: Mrs Jane Costigan

Clerk: Allison Spyer

5 Bronze Close, Beggarwood, Basingstoke RG22 4UF

Tel: 07786 063570 Email: clerk.bentworth@parish.hants.gov.uk

MINUTES OF MEETING

Tuesday 5 May via Zoom App

Present:

Parish Councillors	Clerk	District & County Councillors	Others
Jane Costigan (Chair) Veronica Parker (VC) Tony Costigan Callum Knight Danny Green	Allison Spyer	Tony Costigan	

**ACTION
FOR**

Election of Chair for 2020/21

27.52 Jane Costigan was proposed as the new Chair by TC, seconded by CK. The declaration of acceptance of Chair was signed and witnessed by the clerk.

27.53 Election of Vice Chair for 2019/20

VP was proposed as Vice Chair by CK and seconded by TC. The declaration of acceptance of Vice-Chair was signed and witnessed by the clerk.

27.55 Apologies for absence:

Chris Hurley

27.56 Declarations of interest:

There were no declarations of interest

27.57 Meeting open to the public:

It was agreed to carry out a review of Council employee's salary & expenses package.

27.58 Minutes of the March Meetings:

Minutes were approved

27.59 Review of delegation arrangements to committees, advisory groups and employees:

- Planning, VP, DG & CK
- Finance, VP, JC, DG
- Environment, VP & JC
- Traffic & Highways, CH & CK
- SpeedWatch, TBC
- Communications, TC
- Young people, DG

27.60 Review of the terms of reference for committees:

- Planning – No alteration
- FAG – Agreed to have a meeting as and when required but minimum of four.

27.61 Appointment of any new committees, confirmation of the terms of reference, the number of members (including substitute councillors), and receipt of nomination to them:

No alteration

27.62 Review and adoption of appropriate standing orders and financial regulations:

No alteration

27.63 Review of representation on or work with external bodies and arrangements for reporting back:

No alteration

27.64 Review of inventory of land and assets including buildings and office equipment:

No alteration

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- 27.65 Review and confirmation of arrangements for insurance cover in respect of all insured risks:**
Quotes to be sourced before 1 June 2020
- 27.66 Review of Councils and /or employees membership of other bodies:**
No alteration
HalC
Nalc
CPRE
Data Protection
- 27.67 Review of Councils complaints procedure:**
To be reviewed in year.
- 27.68 Review of the Councils procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998:**
To be reviewed in year.
- 27.69 Review of the Councils policy for dealing with Press / Media:**
No alteration
- 27.70 Setting the dates, times and place of ordinary meetings of the full Council for the year ahead:**
It was agreed to drop an addition two meeting and having eight during the year. Months dropped will be January, March, August & October and take place (once things get back to normal) on the first Tuesday of the month at Jubilee Hall from 7.30pm. However the Council reserve the right to call an Extra Ordinary meeting as and when required.
- 27.72 Finance:**
- b** Payments for approval
- Allison Spyer, Salary & expenses £499.79
 - HMRC, PAYE £16.20
 - Came & Company, Parish Insurance £528.29
 - Jason Giles, Village Maintenance Work £76.50
 - Toby Stevens, Website Domain £19.10
- All payments proposed by VP and seconded by JC unanimous agreement from rest of council
- c** Receipts
- First half of precept received £5000.00
- d** Balance of Current Account
- Available funds in the Treasury Account £11,191.00
- e** **FAG Meeting**
- Grit Bins – delay until more towards the end of the year.
 - Bench – CK has been unable to source materials to secure the bench due to shops being closed. Work will be completed as soon as they can open.
- 26.47 Planning Committee Report:**
Case No: 24622/019, Russell House, Village Street, Bentworth, Alton, GU34 5RB
Single storey side extension and replacement timber frame .
Objection due to:
- **Height of garage being too big**
 - **The street view will be drastically altered**
- 26.48 Councillors Report:**

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Environment: Nothing to report

Traffic & Highways: Nothing to report

SpeedWatch: Nothing to report

Trees: Nothing to report

Young people and families: Nothing to report

Website: Nothing to report

Broadband: Nothing to report

Communications: Nothing to report

Village Green: Nothing to report

26.49 Other Reports:

Community Care:

Neighbourhood watch: vans, people.

School Report:

26.50 Meetings Attended:

None

26.51 Forthcoming Meetings:

26.52 Date of next Meeting:

Tuesday 2 June 7.30pm

26.53 The Chairman thanked all members for their attendance and closed the meeting at

9pm

Signed Date

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