BENTWORTH PARISH COUNCIL

Chair: Neal Day

Clerk: Mrs Louisa Thomson
Email: clerk@bentworthparishcouncil.org

30th October 2024

Dear Councillor,

You are summoned to attend the **Parish Council Meeting** of Bentworth Parish Council on **Tuesday 5th November 2024 at 7.30pm, Jubilee Hall, Bentworth.**

Neal Day, Veronica Parker, Nikki White, Scott Neville, Simon Lane, Christian Browning & David Eyre-Brook

AGENDA

1. **Apologies for Absence.**

2. **Minutes –** To sign as a correct record the minutes of the meeting held on 1st October 2024.

3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. **Public Participation** – Opportunity for the public to speak on agenda items in accordance with Standing Orders.

5. **Report form County Councillor**
6. **Report from District Councillor**

7. **Councillor Updates and Action Log Update**

8. **Jubilee Noticeboard**
   a) Council to decide whether to engage an independent surveyor to assess the noticeboard and make recommendations for repair and approve costs.
   b) Council to review the updated quotations for the repairs to the noticeboard after the chosen contractor withdrew.
      i) RJ MACKRELL CARPENTRY £5,587 plus VAT on materials of £697
      ii) Martin Watts Ltd £4,962 plus VAT

9. **AutoSpeedWatch**
   a) Update
   b) Council to decide where to install the third ASW camera and if a new post will need to be installed by Hampshire County Council Highways.
   c) Council to approve the letter to be sent to commercial vehicles speeding within the village.

10. **St Mary's Bentworth C.E Primary School**
    Council to agree response to letters received from the school children regarding a hedgehog crossing and approve possible expenses.

11. **Christmas Tree**
    Council to approve the purchase:
    a) Christmas Tree for the Village Green up to £250.
    b) Tree lights, batteries and charger up to £150.

12. **East Hampshire District Council Licensing Policy Review**
    East Hampshire District Council is currently reviewing its statement of licensing policy and are consulting on the proposed draft statement and inviting statutory consultees and other interested parties and stakeholders to provide feedback. Feedback must be received before the six-week consultation period closes on Wednesday 20th November 2024.

    Council to agree any feedback.

13. **Alton Ramblers Footpath Clearance Team**
    Council to nominate councillor(s) to meet the Alton Ramblers Footpath Secretary to discuss footpath maintenance.

14. **Asset Review**
    Council to review the assets following the recent inspection.

15. Budget and Precept 2025/2026

Council to approve the budget and set the Precept for 2025/2026 following the Council Finance meeting and budget worksheet which has previously been circulated to Councillors.

16. Parish Council Newsletter - Update

17. Speed Indicator Device - Report from David Maltby.

18. Community Updates – Community Care, Neighbourhood Watch.

19. Accounts 2024/2025

Council to approve the following payment:

a)	Louisa Thomson – Clerk Salary October 2024	TBC
b)	Louisa Thomson – Clerk's expenses October 2024	TBC
c)	DCK Payroll Solutions Ltd – Payroll processing October 2024	£ 36.36
d)	Toolbox – Website upgrade	£ 80.00
e)	SJL Contracting – Village Green grass cutting	£160.00
f)	St Mary's Bentworth C.E. Primary School – Council meetings & surgeries	£330.00
g)	N White – Litter pickers	£ 63.96
h)	N Day – Stain for use on the benches on the green	£ 25.75
i)	Christmas tree lights, battery and charger	TBC

20. Clerk's Salary

The National Joint Council for Local Government Services has agreed rates of pay applicable from 1st April 2024. The Clerk's contract states pay scale of SCP 20, this has increased by 62p per hour, this increase will be backdated to 1st April 2024.

21. Next Meeting

a) Council to agree arrangements for the December meeting.
b) To confirm the date of the next scheduled Council meeting, Tuesday 3rd December 2024, Public Question Time non-agenda items 7.15pm.

22. Close of meeting.