BENTWORTH PARISH COUNCIL

Clerk: Mrs Louisa Thomson
Email: clerk@bentworthparishcouncil.org

28th June 2023

Dear Councillor,

You are summoned to attend the meeting of Full Council to be held on **Tuesday 4th July 2023 at 7.30pm, Jubilee Hall, Bentworth.**

Neal Day, Veronica Parker, Tony Costigan, Nikki White and Scott Neville

AGENDA

1. **Apologies for Absence.**
2. **Minutes –** To sign as a correct record the minutes of the meeting held on 6th June 2023.

3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. **Public Participation** – Opportunity for the public to speak on **agenda items** in accordance with Standing Orders.

   Councillor Co-option
   Council currently has three vacancies which may be filled by co-option. Any new Councillor must complete the Declaration of Acceptance of Office before joining the next Parish Council meeting.

5. **Report from County Councillor**
6. **Report from District Councillor** – Including the Star Inn update.

7. **Council Regulations and Procedures**
   Council to review and confirm the Disciplinary and Grievance Policy and confirm it's current and fit for purpose.

8. **Planning**
   Council to consider one planning application, their comments to be forwarded to East Hampshire District Council.

33564/011	Medstead Grange Farm, Trinity Hill, Medstead Alterations to the indoor equestrian arena to include timber cladding added to the South elevation, insertion of windows on West elevation, and extension added on East elevation.

9. **Grant Application**
   Council to decide on the grant request from St Mary's Church towards the churchyard maintenance of and initial £1000 and £500 per annum thereafter.

10. **Village Green** – Grass cutting update.
11. **Bank Mandate** – update.
12. **Councillor Training** – update.

13. **Annual Return 2022/2023**
    Council to complete the 'Conflict of Interest with BDO LLP' form to be sent to the external auditor.

14. **Accounts 2023/2024**
    I) Summary of Receipts and Payments for the 1st Quarter ending 30th June 2023.
    II) Council to approve the following payment:

a)	Louisa Thomson – Clerk Salary June 2023	£476.73
b)	Louisa Thomson – Clerk's expenses June 2023	£ 6.21
c)	HM Revenue & Customes – PAYE April, May & June	£149.80
d)	St Mary's School – Coronation celebration hire	£ 48.00
e)	Toolbox Digital Services – website changes (expenditure approved at the November 2022 meeting.)	£222.00
f)	Neal Day – Chairman's allowance	£ 40.00
g)	DCK Payroll Solutions – Payroll set up fee and monthly processing	£ 57.36
h)	SJ Lane – village green grass cutting	TBC
i)	SJ Lane – village green grass cutting (paid as approved at May meeting)	£120.00

15. **Community Updates** – Community Care, Neighbourhood Watch
16. **Speed Indicator Device (SID) / SpeedWatch** - Report
17. **Next Meeting** - confirm the date of the next scheduled Council meeting, Tuesday 5th September 2023.
18. **Close of meeting.**