BENTWORTH PARISH COUNCIL

Chair: Neal Day

Clerk: Mrs Louisa Thomson
Email: clerk@bentworthparishcouncil.org

28th January 2026

Dear Councillor,

You are summoned to attend the **Parish Council Meeting** of Bentworth Parish Council on **Tuesday 3rd February 2026 at 7.30pm, Jubilee Hall, Bentworth.**

Neal Day, Nikki White, Scott Neville, Simon Lane, Christian Browning, David Eyre-Brook & Sheena Robertson

AGENDA

1. **Apologies for Absence.**

2. **Minutes –** To sign as a correct record the minutes of the meeting held on 2nd December 2025.

3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. **Public Participation** – Opportunity for the public to speak on agenda items in accordance with Standing Orders.

5. **County Councillor Report**

6. **District Councillor Report**

7. **Councillor Updates and Action Log Update**

8. **Village Questionnaire**
   Update on questionnaire responses.

9. **Defibrillator Training**
   Council to decide on defibrillator training and approve costs.

10. **Planning**
    Council will consider one planning application, their comments will be forwarded to East Hampshire District Council.

EHDC-25-0977-FUL	Land At Lower Park Farm Abbey Road, Medstead 5m wide access to land for recreational use.

11. **Grant Application**
    Council to decide on grant application received from Citizens Advice for £150.

12. **Land South of Glebe Field**
    Council to confirm they are happy with the suggested road name of 'Oakfold Meadow' or suggest alternative names which will be fed back to EHDC.

13. **Village Pond**
    Council to approve costs for works to the pond as follows:

Hessian sacking	3 lengths	46m x 1.37	£ 150.00
Top soil	9 bags	850x850x950 (will cover 106.5 sq.m)	£ 450.00
Total			£ 600.00

    (Note; the Parish Council has received £300 from the Village Fete Committee towards works to the pond.)

14. **AutoSpeedWatch and Traffic Calming**
    Update and decide whether to apply to the DVLA for the details of persistent worst offenders, the applications cost £2.50 each.

15. **Speed Limit Reminder Device –** Yearly report from David Maltby

16. **Community Updates** – Community Care, Neighbourhood Watch

17. **Practitioners Guide** - Council to review Assertion 10 of the Practitioners Guide and confirm compliance.

18. **Internal Audit**
Council to approve the appointment of April Skies Accounting to carry out the internal audit for 2025/2026 costing £350 plus travel expenses.

19. **Accounts 2025/2026**
I) Summary of Receipts & Payments to 31st December 2025.
II) Council to approve the following payment and nominate councillor to approve the bank payments.

a)	Louisa Thomson – Clerk's Salary January 2026	£519.73
b)	Louisa Thomson – Clerk's Expenses January 2026	£ 12.27
c)	DCK Payroll Solutions Ltd – Payroll processing January 2026	£ 38.28
d)	Nikki White – Christmas tree decorating refreshments	£ 25.09
e)	St Mary's Bentworth C.E. Primary School – Hall hire	£ 60.00
f)	Citizens Advice (if agreed in item 8.)	£TBC
g)	Louisa Thomson – Clerk's Salary February 2026	£519.73
h)	DCK Payroll Solutions Ltd – Payroll processing February 2026	£ 38.28

20. **Next Meeting**
a) Council to confirm arrangements and refreshments for the Annual Parish Meeting
b) To confirm the date of the next scheduled Council meeting, Tuesday 7th April 2026 at **7pm**, Public Question Time non-agenda items **6.45pm**. **Note the earlier start time** to allow for the Annual Parish Meeting which will follow the Parish Council meeting.

21. **Close of meeting.**