BENTWORTH PARISH COUNCIL

Chair: Scott Neville

Clerk: Mrs Louisa Thomson
Email: clerk@bentworthparishcouncil.org

27th May 2026

Dear Councillor,

You are summoned to attend the **Parish Council Meeting** of Bentworth Parish Council on **Tuesday 2nd June 2026 at 7pm, Jubilee Hall, Bentworth.**

Scott Neville, Simon Lane, Christian Browning & Sheena Robertson

AGENDA

1. **Apologies for Absence.**

2. **Minutes –** To sign as a correct record the minutes of the meeting held on 5th May 2026.

3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. **Public Participation** – Opportunity for the public to speak on agenda items in accordance with Standing Orders.
   Councillor Co-option – There are currently four vacancies on the council which can be filled by co-option. Any new Councillor must complete the Declaration of Acceptance of Office before joining the next Parish Council meeting.

5. **Councillor Updates and Action Log Update**

6. **GDPR – General Privacy Notice and Privacy Notice for Staff, Councillors and Role Holders**
   Council to review and adopt.

7. **Councillor Roles & Responsibilities**
   Council to allocate the following roles

- Highways, potholes
- Litter pick
- Christmas Tree
- Website backup
- Finance
- Notice board repairs
- Planning & development

Currently

- Simon – Footpaths; Village mtce; School liaison
- Scott – Website; Cameras
- Christian: Pond
- Sheena: Road safety; Defibrillator

8. **Planning**
   Update on traveller site at junction with Abbey Road and Wivelrod.

9. **Village Fete**
   Update and to confirm if the Fete Committee have agreed to the Parish Council running the event and providing the insurance.

10. **Village Green Grass Cutting**
    Council to confirm the village green will be cut by SJL Contracting @ £90 per cut.
    2026/2027 budget 10 cuts @ £90 plus 5%, £945.

11. **AutoSpeedWatch and Traffic Calming**
    a) Update
    b) Council to approve costs for Hampshire Highways to carry out roads survey.

12. **Speed Limit Reminder Device –** Report from David Maltby

13. Community Updates – Community Care, Neighbourhood Watch

14. Accounts 2025/2026

Council to approve the following payment and nominate councillor to approve the bank payments.

a)	Mrs L Thomson – Clerk's Salary May 2026	£513.93
b)	Mrs L Thomson – Clerk's Expenses May 2026	£ TBC
c)	St Mary's Benworth CE Primary School – Hall Hire	£ 30.00
d)	DCK Payroll Solutions Ltd – Monthly Payroll processing	£ 38.28
e)	Mr C Browning – Village Pond materials	£ TBC
f)	SJL Contacting – Village Green grass cutting	£ 90.00
g)	Hampshire ALC – Councillor training C Browning & S Robertson	£288.00

15. Next Meeting

a) Council to decide whether to change the regular meeting date.
b) Confirm the date of the next scheduled Council meeting.

16. Close of meeting.