

# BENTWORTH PARISH COUNCIL

Clerk: Mrs Louisa Thomson  
Email: [clerk@bentworthparishcouncil.org](mailto:clerk@bentworthparishcouncil.org)

29<sup>th</sup> March 2023

Dear Councillor,

You are summoned to attend the meeting of Full Council to be held on **Tuesday 4<sup>th</sup> April 2023 at 7.30pm, St Marys Church, Bentworth.**

*Tim Lipscombe, Neal Day, Veronica Parker, Tony Costigan and Nikki White*

## AGENDA

1. **Apologies for Absence.**
2. **Minutes** – To sign as a correct record the minutes of the meeting held on 7<sup>th</sup> February 2023.
3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Public Participation** – Opportunity for the public to speak on **agenda items** in accordance with Standing Orders.
5. **Report from County Councillor**
6. **Report from District Councillor**
7. **Planning**  
Council to consider one planning application, their comments to be forwarded to East Hampshire District Council.  
34143/014            Notification of Footpaths, bridleways or restricted byways - stopping up or diverting application Proposal: T & C Planning Act 1990 Section 257 - Public footpath diversion  
Site Address: St Mary's Church, Church Street, Bentworth, Alton, GU34 5RE
8. **Kings Coronation**
  - i) Update
  - ii) Council to approve the following, total expenditure not exceeding £491.  
Temporary Event Notice £21  
School hall and playing field hire – 10 hours @ £12ph = £120  
Flyer printing, bunting, ice cream etc expenditure up to a further £350
9. **Grant Application**  
Council to decide on grant application from Citizens Advice East Hampshire for £150.
10. **Parish Council Meeting Venue**  
Council to decide whether to continue to hold meetings at St Mary's Church @ £12 per meeting or return to Jubilee Hall @ £15 per hour.
11. **Defibrillator Replacement Battery**  
Council to approve the purchase of a replacement battery costing £250/£300.
12. **Website Photo Competition**  
Update and agree any next steps.
13. **Email Accounts** - Email spoofing update and possible further action required.
14. **Councillor Recruitment**
  - i) Council to agree how to encourage villagers to become a member of the Parish Council, flyer circulation at Coronation event and possible door to door flyer drop plus a section in The Villager.
  - ii) Approve expenditure for flyer printing, 500 A5 flyers.  
For Plain paper printing 100gsm            £17.00  
For glossy coated silk 170gsm            £25.00
15. **Community Updates** – Community Care, Neighbourhood Watch
16. **Speed Indicator Device (SID) / SpeedWatch** Update.
17. **Action Log** – Update

**18. Internal Audit 2022/2023**

Internal Auditor visit has been booked for 11<sup>th</sup> April 2023, Council to approve expenditure of £275 plus travel expenses of approximately £15.

**19. Accounts 2022/2023**

I) Summary of Receipts and Payments for the 4<sup>th</sup> Quarter ending 31<sup>st</sup> March 2023.

II) Council to approve the following payment:

a) Louisa Thomson – Clerk Salary February 2023 (Paid)	£484.73
b) Louisa Thomson – Clerk's expenses February 2023 – Speedgun (Paid)	£228.88
c) Louisa Thomson – Clerk Salary March 2023	£484.73
d) Louisa Thomson – Clerk's expenses March 2023	TBC
e) HM Revenue & Customs – January, February & March	£124.80
f) Citizens Advice East Hampshire – Grant (If agreed in item 8.)	£150.00

**20. Next Meeting**

- i) Annual Parish Meeting – Council to confirm date, venue and refreshment arrangements.
- ii) Confirm date of the May Parish Council meeting.

**21. Close of meeting.**

