

# BENTWORTH PARISH COUNCIL

Chair: Jane Costigan

Clerk: Mrs Louisa Thomson  
Email: clerk@bentworthparishcouncil.org

26<sup>th</sup> October 2022

You are summoned to attend the **Parish Council Meeting** of Bentworth Parish Council on **Tuesday 1<sup>st</sup> November 2022 at 7.30pm, St Marys Church, Bentworth.**

*Jane Costigan (Chair), Veronica Parker, Kathryn Courtier, Simon Houston, Neal Day, Tim Lipscombe and James Blackmore*

## AGENDA

1. **Apologies for Absence.**
2. **Minutes** – To sign as a correct record the minutes of the meeting held on 4<sup>th</sup> October 2022.
3. **Declaration of Interest** – Councillors are reminded of their responsibility to declare any disclosable Pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Public Participation** – Opportunity for the public to speak on **agenda items** in accordance with Standing Orders.
5. **Report from County Councillor**
6. **Report from District Councillor**
7. **Councillor Vacancy** – Update
8. **Planning**  
Council to consider two planning applications, their comments to be forwarded to East Hampshire District Council.
  - i) 24622/024 Russell House, Village Street, Bentworth  
Detached garage following demolition of existing store and bin store
  - ii) 27099/045 Bentworth Court, Holt End Lane, Bentworth  
Application for consent for Works to trees subject to a Tree Preservation Order:  
T1 Tulip Tree - Crown reduce by 1-2 metres to leave height of 10 metres, and canopy spread radius of 3-4 metres. Lateral reduction to commence from approximately 1 metre below defect.
9. **Community Infrastructure Levy (CIL) Neighbourhood Portion**  
Council to decide whether to request the sum of £11,032.79 from EHDC to use on future projects.
10. **Budget and Precept 2023/2024**  
Council to review budget and set precept for 2023/2024.
11. **Village Grass Cutting**  
Council to approve expenditure for grass cutting for 2023 April - October. 7 cuts. One a month. Each cut 2 hours. Cut grass and trim edges up to the first driveway on Holt End Lane. Hourly cost £37.50. Per 2 hour cut £75  
Per year £525. (No VAT)
12. **Pond Area**  
Council to agree maintenance, volunteers / gardening club etc, and ownership of the village pond area.
13. **Action Log**
  - i) Council to approve the use of an action log.
  - ii) Update on actions from the October meeting.
14. **Christmas Tree**  
Council to approve the purchase of a Christmas tree for the village green, circa £150.
15. **Litter Pick**  
Council to confirm whether they can organise this and if so to arrange a date.
16. **Community Updates** – Community Care, Neighbourhood Watch

**17. Speed Indicator Device (SID) – Update**

**18. Council Website Hosting** - Website and email update

**19. Accounts 2022/2023**

- I) Bank signatories, Jane Costigan, Veronica Parker and Louisa Thomson have signed form requesting the Parish Councils bank account address details are changed to the Clerk's.
- II) Council to approve the following payment:
  - a) Louisa Thomson – Clerk Salary October 2022 TBC
  - b) Louisa Thomson – Clerk's expenses October 2022 TBC
  - c) Veronica Parker – Noticeboard keys £ 19.20
  - d) Tim Lipscombe – Startup Hosting & upgrade to GrowBig Hosting £ 69.46
  - e) Toolbox Digital Services – Website & email maintenance £177.00

**20. Next Meeting**

To confirm the date of the next scheduled Council meeting, Tuesday 6<sup>th</sup> December 2022.

**21. Close of meeting.**

