

BENTWORTH PARISH COUNCIL

Chair: Mrs Jane Costigan

Clerk: Louisa Thomson

Email: clerk@bentworthparishcouncil.org

MINUTES OF MEETING

Tuesday 7th June 2022 at St Marys Church

Present:

Parish Councillors	Clerk	District & County Councillors	Others
Jane Costigan Simon Houston Tim Lipscombe Neal Day James Blackmore	Louisa Thomson	Tony Costigan	Members of the public

22.072 Apologies for Absence

Apologies were received and accepted from Kathryn Courtier and Danny Green.

22.073 Confirmation of Minutes – Resolved

The Minutes of the Council meeting held on 3rd May 2022, copies previously circulated,
Proposed as a true record by Neal Day, Seconded James Blackmore and RESOLVED.

22.074 Report from District Councillor Tony Costigan

Speeding Traffic – disappointed with the response from the Police. Police Chief Inspector is attending a cabinet meeting at EHDC, Tony is going to challenge him to find out what the Police are the traffic reports the Parish Councils send to the Police. Also find out what equipment needs to be used for the Police to accept the data and write letters to offenders.

Proposed, Seconded, RESOLVED to suspend Standing Orders so member of the public can speak regarding the speeding traffic.

Members of the public expressed their frustration regarding the speed of traffic through the village and acknowledged the traffic was generally slower when the SpeedWatch team were out.

Proposed, Seconded, RESOLVED to reinstate Standing Orders.

Grass Cutting – Tony confirmed the verges and green will be cut by EHDC contractors tomorrow and he has asked for a schedule of future cuts, seven per year.

22.075 Council Regulation and Procedures

Council reviewed the regulations and procedures and confirmed / adopted:

- a) **Social Media Policy**
- b) **Risk Assessment**

Proposed Neal Day, Seconded Veronica Parker, UNANIMOUSLY RESOLVED to adopt.

Copies to be added to the Parish Council website detailing the review/adoption date and minute reference.

22.076 Terms of Reference

Planning Committee – Proposed Tim Lipscombe, Seconded James Blackmore, UNANIMOUSLY RESOLVED confirmed fit for purpose.

22.077 Planning

Council considered one planning application their comments to be forwarded to EHDC.

24528/015 Crossways, Trinity Road, Bentworth **NO OBJECTION**
Detached outbuilding comprising a double garage with home office/gym and games room and store contained in the roof space.

Proposed Tim Lipscombe, Seconded Neal Day, UNANIMOUSLY RESOLVED.

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22.078 Defibrillator Pads

Proposed James Blackmore, Seconded Simon Houston, UNANIMOUSLY RESOLVED to purchase dual Adult / Child defibrillator pads when the existing pads need replacing, costing approximately £45.

22.079 Police & Crime Commissioner

Stop household paying for DIY waste to reduce fly-tipping consultation.
Councillors to complete as individuals, Clerk to circulate link.

22.080 Speed Indicator Sign (SID) Update

Tim Lipscombe reported, report provided by David Maltby.

For week 22nd May to 29th May 2022 at Glebe

Going towards Medstead from A339 there were 3602 vehicles of which 1424 (39.53%) were exceeding 30mph, with 307 (8.52%) exceeding 35mph and hence ticketable.

Arriving from Medstead towards A339 there were 3337 vehicles of which 1537 (46.06%) were exceeding 30mph, with 357 (10.70%) exceeding 35mph and hence ticketable.

So, 664 ticketable for the week.

For week 29th May to 5th June 2022 at Glebe this includes Jubilee Bank Holidays, therefore there is slightly reduced traffic volume, but you will see the percentages remain much the same!!

Going towards Medstead from A339 there were 3182 vehicles of which 1235 (38.81%) were exceeding 30mph, with 276 (8.67%) exceeding 35mph and hence ticketable.

Arriving from Medstead towards A339 there were 2965 vehicles of which 1394 (47.02%) were exceeding 30mph, with 312 (10.52%) exceeding 35mph and hence ticketable.

So, 588 ticketable for the week.

I should also report that on Bank Holiday Thursday at 00:49 a vehicle was recorded at 77mph heading from the Glebe towards Medstead, the previous entry in the data shows it doing 75mph so it was accelerating towards the Sun Hill T-Junction.....!!!

Verges are becoming a problem!!

If the verges are not cut then we will no be able to use the Glebe location for the SID due to restricted visibility.

Why has Medstead and Four Marks been cut but not Bentworth, we pay our council tax just the same as everyone else, and we shouldn't have to pay again for a contractor to cut it, unless EHDC want to give us a rebate.....

22.081 Community Updates

Community Care – Are one driver down but should be fine until the end of the year, they are doing between 3 and 6 journeys per month.

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22.082 Annual Governance and Accountability Return 2021/2022

- a) **Proposed Neal Day, Seconded Simon Houston, UNANIMOUSLY RESOLVED** that the Parish Council meets the criteria and completed the AGAR Exemption Certificate.
- b) Council have received and noted the Annual Internal Audit Report carried out by Farsight Consulting.
Proposed Simon Houston, Seconded Veronica Parker, UNANIMOUSLY RESOLVED:
- i) Payroll – not to outsource the payroll.
 - ii) Bank Payments – council agree bank payments will be input by the Clerk and authorised by a Councillor who is set up as an authorised signatory at the Bank once it can be arranged.
 - iii) Internal Audit – to have an annual audit, not to have an audit carried out twice a year.
- c) i) Annual Governance Statement 2021/22 – Council completed the Annual Governance Statement. **Proposed Neal Day, Seconded James Blackmore, UNANIMOUSLY RESOLVED** it is signed by Chairman Jane Costigan and Clerk Louisa Thomson.
- ii) Accounting Statements 2021/22 – The Annual Accounts for the year ended 31st March 2022 were presented to council for approval. **Proposed James Blackmore, Seconded Tim Lipscombe, UNANIMOUSLY RESOLVED** that the Accounting Statements 2021/22 are approved, and were signed by Chairman Jane Costigan and Clerk Louisa Thomson.
- iv) Notice of Public Rights dates Monday 13th June 2022 to Friday 22nd July 2022, Noted by Council.

22.083 Accounts 2022/2023

Proposed Veronica Parker, Seconded James Blackmore, UNANIMOUSLY RESOLVED to approve the following payment:

a) Louisa Thomson – Clerk's Salary May 2022	£ 446.26
b) Louisa Thomson – Clerk's Expenses May 2022	£ 12.48
c) Jane Costigan – APM Expenses	£ 110.76
d) Farsight Consulting Limited – Internal Audit	£ 317.28
e) Simon Houston – Jubilee Expenses	£ 407.68
f) Charlie Phillips – Jubilee Expenses	£ 101.14

22.084 Meeting Date

Confirm the date of the next scheduled meeting is Tuesday 5th July.

22.085 Close of Meeting – The Chair thanked all present for their attendance and closed the meeting at 8.40pm.

Signed.....
Chair Bentworth Parish Council

5th July 2022