



**MINUTES OF 36th MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP)
STEERING COMMITTEE, HELD AT 19.45 ON 28th MARCH 2018 AT ALASDAIR PEPPER'S HOUSE**

Present: Boyd McCleary (BMcC), Debbie Rhodes (DR), Alasdair Pepper (AP), Dave Hutley, (DHu), David Hawes (DHa)

Apologies: Nicholas Branch (NB), Veronica Parker (VP)

| No | Points Noted/Agreed | Action | Timeline |
|----|--|----------------|----------------------------------|
| 1. | <p>Minutes</p> <ul style="list-style-type: none"> We approved the minutes of the 35th meeting of the Steering Committee on 28.02.18. To be circulated to all members and observers and placed on the Parish Council website. | BMcC | 30/04/18 |
| 2. | <p>New Legal Requirements for Local Plans</p> <ul style="list-style-type: none"> We agreed to check with EHDC where things stood with regard to the overall housing allocation and their call for sites. | BMcC | 28/04/18 |
| 3. | <p>Site Selection</p> <ul style="list-style-type: none"> BMcC reported that NB had heard from the owners of site BTW002 and expected further information from them about their plans for the site. BMcC reported that he, DR and AP had met with Project 26, the representatives of the owners of site BTW003. Project 26 had set out their thinking in relation to the development of the site. They had stressed that the owners were interested in developing the site only for the number of dwellings allocated for Bentworth, including 40% affordable housing. Part of the rest of the site would be made over to the Parish and the remainder would be used for pasture. The Committee's representatives had drawn attention to the emerging NP policies and had stressed the importance of affordable housing being integrated within the development. The representatives of the owner had taken note and indicated their intention of providing us with further drawings which would show how the affordable housing might be better integrated. We recalled the need to look further at the issue of sewage and agreed that DHu should take this forward ASAP. | DHu | 28/04/18 |
| 4. | <p>Strategic Environmental Assessment</p> <ul style="list-style-type: none"> BMcC reported that he had chased Ropley, but had still not heard back. He would chase again. We agreed that DHu would take photographs of the views from site BTW002 towards the two Grade II listed buildings to show the distance and screening already in existence. | BMcC DHu | 28/04/18 28/04/18 |
| 5. | <p>Sub-committees on Policies</p> <ul style="list-style-type: none"> DR reported that Liz Bourne of Planet had provided a first draft of our policies. We agreed that this was a good step forward, but that we should endeavour to ensure that we included policies on windfalls and the perpetuity of affordable housing. We also agreed to beef up the references in the policies to creating better opportunities for walking and cycling. DR would circulate Planet's draft to all members of the Committee for comments and would call a meeting of her Sub-Committee (NB and VP) to consider the draft. | DR DR DR | 28/04/18 28/04/18 28/04/18 |

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| | <ul style="list-style-type: none"> We agreed that we would then need to go back to Planet with comments and probably have a meeting with them. We agreed that it ought to be possible to produce an agreed draft within two months, excluding policies in relation to individual sites (which we should keep on hold). | DR | 28/04/18 |
| 6. | <p>Sub-Committee on Narrative</p> <ul style="list-style-type: none"> BMcC reported that Planet had produced the demographic and had uploaded this to Dropbox. We agreed that NB/CB would take forward the work on the narrative. | NB/CB | 28/04/18 |
| 7. | <p>Timetable/Budget</p> <ul style="list-style-type: none"> We reminded DHa of the need for the Clerk to the Parish Council to: <ul style="list-style-type: none"> advise us on spend so far of the Department for communities and Local Government (DCLG) grant and the Parish Council's allocation explore whether there was any flexibility over the DCLG grant, given the recent changes in legal requirements ensure that the money unspent on the DCLG grant was returned and a new application was made for the residue. We noted that NB had briefed the Parish Council at its March meeting on the recent changes and on potential impact on budget. | DHa | 28/04/18 |
| 8. | <p>Communication</p> <ul style="list-style-type: none"> BMcC reported that he had placed an article in the April issue of "The Villager" briefing parishioners on recent developments. A copy had gone on the Parish Council website and had gone out through John Stockdale's circulation list. There had been no response so far. | | |
| 9. | <p>Membership of Steering Committee</p> <ul style="list-style-type: none"> We noted that the Parish Council had agreed at their March meeting to appoint NB as a full member of the Committee rather than acting as an observer. The Committee welcomed this. BMcC reported that he was trying to recruit an extra member of the Committee to help with the drafting of the narrative. The Committee suggested a number of possible candidates. | BMcC | 28/04/18 |
| 10. | <p>Invoice</p> <ul style="list-style-type: none"> We approved Planet Invoice No 1072 dated 28/02/18 for £879.00, covering the commencement of work on draft policies and the gathering of Bentworth demographic data, and agreed that this should be passed to the Clerk to the Parish Council for endorsement and payment. | BMcC | 01/04/18 |
| 11. | <p>Dropbox</p> <ul style="list-style-type: none"> BMcC drew attention to the fact that he had uploaded a lot of additional material onto Dropbox (the site maintained for us by Planet). He encouraged members of the Committee to review Dropbox and let him know if any further material would be useful. | All | 28/04/18 |
| 12. | <p>The Star Inn</p> <ul style="list-style-type: none"> BMcC reported that, following consultation with the Committee, he had written to EHDC setting out our objections to the proposed change of use and redevelopment of the Star Inn site. He had sent a copy of his letter to the Chairman of the Parish Council and District Councillor Costigan. | | |
| 13. | <p>Next Meeting</p> <ul style="list-style-type: none"> We agreed to hold our next meeting at 7:45 on 30th April 2018 at DHa's house. | All | |