



**MINUTES OF 35th MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP) STEERING COMMITTEE, HELD AT 19.45 ON 28<sup>th</sup> FEBRUARY 2018 AT NICKY BRANCH'S HOUSE**

Present: Boyd McCleary (BMcC), Debbie Rhodes (DR), Nicholas Branch (NB), Veronica Parker (VP) Alasdair Pepper (AP), Dave Hutley, (DHu)

Apologies: David Hawes (DHa), Colin Brooks (CB), Peter Egerton-Warburton (PEW)

No	Points Noted/Agreed	Action	Timeline
1.	<p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>We approved the minutes of the 34th meeting of the Steering Committee on 7.02.18 To be circulated to all members and observers and placed on the Parish Council website.</li> </ul>	BMcC	06/03/18
2.	<p><b>New Legal Requirements for Local Plans</b></p> <ul style="list-style-type: none"> <li>BMcC reported that the bilateral meeting with EHDC had taken place on 26<sup>th</sup> February; he had circulated a record of the meeting.</li> <li>The key points had been that: <ul style="list-style-type: none"> <li>EHDC had issued a new call for sites and would alert us if any came forward for Bentworth</li> <li>EHDC could not yet say how many additional dwellings might be required of Bentworth</li> <li>EHDC judged the risk of speculative development relatively low in the short-term, but could not offer any guarantees</li> <li>EHDC said that it was up to us to decide when to make our Neighbourhood Plan, but they would like to work closely with us and suggested it would be advisable for us to work in twin track with them as they develop their new Local Plan (2017-36)</li> <li>EHDC advised that, when setting the housing number for individual parishes, no direct account was taken of windfall developments</li> </ul> </li> <li>We agreed that we should continue to develop the policies and narrative in our Neighbourhood Plan, but that it made no sense, given the uncertainties outlined by EHDC, to make any site allocation at this stage.</li> <li>We agreed to keep in close touch with EHDC.</li> </ul>		
3.	<p><b>Site Selection</b></p> <ul style="list-style-type: none"> <li>NB reported that he had heard nothing back from the representatives of the owner of site BTW002; but the owner himself was now back and he would chase him for further information about the site.</li> <li>BMcC reported that he had received an approach from Project 26, the representatives of the owners of site BTW003 asking to meet the Committee. We agreed that three members of the Committee (VP, BMcC and AP) should meet them and asked BMcC to arrange it.</li> <li>BMcC reported that the school leadership had invited the Committee to visit the school. We agreed to do so at a convenient time.</li> <li>We recalled the need to look further at the issue of sewage and</li> </ul>	<p>NB</p> <p>BMcC</p>	<p>28/03/18</p> <p>28/03/18</p>

	<p>agreed that DHu should take this forward ASAP.</p> <ul style="list-style-type: none"> <li>NB reported that he had heard nothing further from the District Councillor, Mr Mark Kemp-Gee about highways/access issues; HCC were apparently very busy.</li> </ul>	DHu	28/03/18
4.	<p><b>Strategic Environmental Assessment</b></p> <ul style="list-style-type: none"> <li>BMcC reported that he had chased Ropley, but had still not heard back. He would chase again.</li> <li>NB reported that he had not yet had a chance to take photographs of the views from site BTW002 towards the two Grade II listed buildings to show the distance and screening already in existence. He would do so ASAP.</li> </ul>	BMcC	26/03/18
		NB	26/03/18
5.	<p><b>Sub-committees on Policies</b></p> <ul style="list-style-type: none"> <li>We agreed that DR would brief Planet on the outcome of our meeting with EHDC and on our conclusions and ask them to press ahead with the work on drafting policies, based on the work we had done. Planet should concentrate on generic rather than site-specific policies.</li> </ul>	DR	06/03/18
6.	<p><b>Sub-committee on Narrative</b></p> <ul style="list-style-type: none"> <li>BMcC reported that he had been in touch with Planet about the demographic data and she had confirmed a price of £375. On that basis he had instructed Planet to proceed.</li> <li>NB reported that he and CB had received Planet's template and planned to take this work forward, but would welcome further help.</li> </ul>	NB/CB	28/03/18
7.	<p><b>Timetable/Budget</b></p> <ul style="list-style-type: none"> <li>We agreed to ask the Clerk to the Parish Council to explore whether there was any flexibility over the grant from the Department for Communities and Local Government, given the recent changes in legal requirements.</li> <li>We agreed that the Steering Committee should brief the Parish Council on the recent changes and on potential impact on budget.</li> </ul>	BMcC	05/03/18
		BMcC	05/03/18
8.	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>We agreed it was important to brief parishioners on recent developments through a further article in "The Villager" and through John Stockdale's circulation list. BMcC to prepare an update.</li> </ul>	BMcC	06/03/18
9.	<p><b>Membership of Steering Committee</b></p> <ul style="list-style-type: none"> <li>We agreed to ask the Parish Council to appoint NB to be a full member of the Committee rather than acting as an observer.</li> <li>We agreed to try to recruit an extra member of the Committee to help with the drafting of the narrative.</li> </ul>	BMcC	05/03/18
		BMcC	28/03/18
10.	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>We agreed to hold our next meeting at 7:45 on 28th<sup>th</sup> March 2018 at AP's house.</li> </ul>	All	

BMcC 28/03/18