

BENTWORTH PARISH COUNCIL

Chairman: Cllr David Hawes

Clerk: Ms Allison Spyer

14 Barley View, North Waltham, Basingstoke RG25 2ST

Tel: 07786 063570 / 01256 396898 Email: clerk.bentworth@parish.hants.gov.uk

You are summoned to attend the **Annual General Meeting** of Bentworth Parish Council on **Tuesday 1st May 2018, at 7pm in the School (Jubilee Hall)**

AGENDA

1. **Election of Chairman for 2018/2019**, and signing Declaration of Acceptance of Office
2. **Election of Vice Chairman for 2018/2019**, and signing Declaration of Acceptance of Office
3. **Apologies for absence:**
4. **Declarations of interest:** Arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
5. **Meeting open to the public:** The meeting will allow questions and comments from members of the public. (15 mins)
6. **Minutes:** To confirm the accuracy of the minutes of the Council meeting held on 3rd April 2018, already circulated.
7. **Review of delegation arrangements to committees, advisory groups and employees.**
 - Planning
 - Finance
 - Environment
 - Traffic & Highways
 - SpeedWatch
 - Communications
 - Young People
8. **Review of the terms of reference for committees.**
 - Planning
 - FAG
9. **Appointment of any new committees, confirmation of the terms of reference, the number of members (including substitute councillors) and receipt of nominations to them.**
10. **Review and adoption of appropriate standing orders and financial regulations.**
11. **Review of representation on or work with external bodies and arrangements for reporting back.**
12. **Review of inventory of land and assets including buildings and office equipment.**
13. **Review and confirmation of arrangements for insurance cover in respect of all insured risks.**
14. **Review of councils and /or employees membership of other bodies.**
15. **Review of the Councils complaints procedure.**
16. **Review of the Councils procedures for handling requests made under the Freedom of Information Act 2000 and Data protection Act 1998.**
17. **Review of the Councils policy for dealing with press/media.**
18. **Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.**
19. **Neighbourhood Plan: Update**
20. **Village Party: Update**

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21. Finance:

21.1 Payments for approval:

- Allison Spyer, Salary £TBC
- Allison Spyer, Expenses £TBC
- HMRC, PAYE £TBC
- Came & Company, Parish Insurance £442.20

21.2 Receipts:

- EHDC, Precept first half £5000.00

21.3 Balance of Current Account:

- Available funds in the Treasury Acct £TBC

21.3 FAG Update:

22 Planning Committee Report: To receive and note the recommendations made by the Planning Committee to East Hampshire District Council.

23 Councillors Reports: Bentworth Community Association; Environment; Footpaths; Health and Safety; Open Spaces; Pond; Traffic and Highways; Transport; Trees; Young People and Families; Broadband.

24 Other Reports: Community Care; Neighbourhood Watch; St Mary's School.

25 Meetings Attended:

26 Forthcoming Meetings:

27 Date of Next Meeting: To confirm the next Parish Council Meeting will be held on **Tuesday 5th June at 7.30pm.**