



MINUTES OF 34th MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP) STEERING COMMITTEE, HELD AT 19.45 ON 7th FEBRUARY 2018 AT SYCAMORE HOUSE

Present: Boyd McCleary (BMcC), Debbie Rhodes (DR), Nicholas Branch (NB), Colin Brooks (CB)

Apologies: David Hawes (DHa), Veronica Parker (VP) Alasdair Pepper (AP), Dave Hutley, (DHu),

No	Points Noted/Agreed	Action	Timeline
1.	Minutes <ul style="list-style-type: none"> • We approved the minutes of the 33rd meeting of the Steering Committee on 22.01.18. To be circulated to all members and observers and placed on the Parish Council website. 	BMcC	17/02/18
2.	New Legal Requirements for Local Plans <ul style="list-style-type: none"> • BMcC reported that the bilateral meeting with EHDC was likely to take place on 26th February. • We agreed that we should ask EHDC about the impact of windfalls on our allocation and also whether we should extend the period of validity of our Plan to 2036. • BMcC reported that he had written to Planet seeking advice on the likely implications of the new requirements. • We agreed that it was essential to brief parishioners on these changes once we had further information. 	BMcC	26/02/18
4.	Site Selection <ul style="list-style-type: none"> • We agreed that NB should chase the representatives of the owner of site BTW002 with a view to them providing further information about the site. • BMcC reported that the school leadership had provided extensive advice about the traffic, health and safety issues. This included the following: <ul style="list-style-type: none"> ○ The school was not able to offer further comment on a preferred location for any new development in Bentworth ○ But they would welcome the building in their catchment area of “family” homes where young children were likely to live, because the number of pupils on roll was the key factor in maintaining the viability of the school ○ currently 9 pupils resident in Bentworth were on the school’s roll ○ If there were more children resident in Bentworth, the school would welcome their attendance ○ If there was an increase in the % of pupils resident in Bentworth who walked to school, this might reduce the number of vehicle movements, but not significantly ○ Onsite parking adequately accommodated the approx 40 families arriving by car at the school due to the staggered arrival and departure over a 30 minute period; the single car width entrance could result in a car having to wait to turn off Church Street, but this was the only ‘congestion point’ ○ Afternoons, the majority of parents parked on the school site; there might be a short queue from Church Street, but this timing did not coincide with the standard 	NB	26/02/18

	<p>end of working day return home time for local workers, so it caused minimal disruption to other Church Street motorists.</p> <ul style="list-style-type: none"> ○ In the event of further traffic using Church Street from a new group of houses, the school did not anticipate that there would be traffic congestion ○ The safety of pupils was a fundamental responsibility taken very seriously; parents were regularly reminded to take care when driving on the school site and through Bentworth and to show courtesy to neighbours while parking. ○ It would be very helpful to increase the parking available for the Jubilee Hall, which would enhance the amount of parking available for the school and would also be of benefit to the wider community ○ The school would also welcome funding to carry out a redecoration of the Jubilee Hall (cost estimated at £8,000) ○ There had been plans for the installation of a footpath from the Village Green to the school, but these appeared to be on hold. <ul style="list-style-type: none"> • BMcC reported that he had also visited the school to see first hand the nature of the congestion on Church Street. He broadly agreed with the school's analysis. There did not appear to be any serious risk to the health and safety of the children. • We agreed to take the school's views into account in our consideration of sites. • We also agreed to include the school's suggestion of additional parking behind the Jubilee Hall in the Community aspirations section of the Neighbourhood Plan. • We agreed to look further at the issue of sewage. • NB reported that he was still waiting further advice from HCC Highways about access issues. 	DR DHu NB	26/02/18 26/02/18 26/02/18
5.	<p>Strategic Environmental Assessment</p> <ul style="list-style-type: none"> • BMcC reported that he had not heard back from Ropley, but would chase them. • BMcC reported that he had heard back from Historic England, who had offered advice on how our draft Vision, Objectives and Policies might be adjusted to take their concerns into account. An SEA might then not be necessary. • We agreed to give due consideration to Historic England's suggestions, which had already been passed to Planet. • We agreed to take some photographs of the views from site BTW002 towards the two Grade II listed buildings to show the distance and screening already in existence. 	BMcC DR NB	26/02/18 26/02/18 26/02/18
6.	<p>Green Spaces</p> <ul style="list-style-type: none"> • BMcC reported that he had heard nothing further from Henry Berens' solicitor regarding the Cricket Ground following the insertion of an apology/correction in "The Villager" and on the website. • We concluded that no further action was necessary. 		
7.	<p>Sub-committees on Policies</p> <ul style="list-style-type: none"> • DR reported that she, together with NB and BMcC had met with Liz Bourne of Planet and agreed that Planet should produce a draft set of policies, based on the work we had done. This was expected to take 6-8 weeks. 		

8.	<p>Sub-committee on Narrative</p> <ul style="list-style-type: none"> We noted that Liz Bourne of Planet had provided a template for the Plan, which the sub-committee now needed to use. We noted that Planet had quoted £375 for the preparation of demographic data for the Plan and agreed that we should ask them to provide this. (Porius had quoted £500.) 	BMcC	10/02/18
9.	<p>Timetable/Budget</p> <ul style="list-style-type: none"> We agreed that the Clerk to the Parish Council should wait till March before submitting a further bid to the Department for Communities and Local Government. 	BMcC	10/02/18
10.	<p>Invoices</p> <ul style="list-style-type: none"> We approved the following three invoices and agreed that they should be passed to the Clerk to the Parish Council for endorsement and payment: <ul style="list-style-type: none"> INV15501 for £46.00 from Digitus for printing for the Public Meeting INV15556 for £115.00 from Digitus for printing following the Public Meeting Invoice No. 1067 from Planet for consultancy services in December 2017/Janary 2018 	DHu	07/02/18
11.	<p>Next Meeting</p> <ul style="list-style-type: none"> We agreed to hold our next meeting at 7:45 on 28th February 2018 at NB's house. 	All	

BMcC 03/03/18