



**MINUTES OF 32nd MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP)  
STEERING COMMITTEE, HELD AT 19.45 ON 10th JANUARY 2018 AT DEBBIE RHODES' HOUSE**

Present: Boyd McCleary (BMcC), Alasdair Pepper (AP), Dave Hutley (DHu), Debbie Rhodes (DR), Nicholas Branch (NB), Colin Brooks (CB)

Apologies: David Hawes (DHa), Veronica Parker (VP)

No	Points Noted/Agreed	Action	Timeline
1.	<p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>We approved the minutes of the 31<sup>st</sup> meeting of the Steering Committee on 20.12.17. To be circulated to all members and observers and placed on the Parish Council website.</li> </ul>	BMcC	20/01/18
2.	<p><b>Website</b></p> <ul style="list-style-type: none"> <li>We agreed to upload onto the website the following material arising from the Public Meeting on 28<sup>th</sup> November 2017: BMcC's remarks, a note on the Questions and Answers given at the meeting, an analysis of the Expressions of Preference forms, a summary of the Comments from parishioners.</li> </ul>	BMcC/DHu	20/01/18
3.	<p><b>Site Selection</b></p> <ul style="list-style-type: none"> <li>BMcC reported that he had been to see EHDC to brief them on the Public Meeting and the results of the Expressions of Preference exercise. EHDC had welcomed the strong engagement of the community. They had advised that, if we were to consider allocating BTW002, a Strategic Environment Assessment (SEA) might be necessary.</li> <li>We had a further discussion about the views of parishioners, as reflected in the Expressions of Preference forms and agreed that we had a clear mandate to pursue a single site, which would ensure delivery of affordable housing. We agreed that further work was needed on the two sites which had received most preferences from parishioners: BTW001 and BTW002.</li> <li>We noted that NB was in touch with the owner of BTW002 and awaited further advice.</li> <li>We agreed to look further into the issues related to traffic congestion around the school and noted that BMcC had been in touch with the school leadership.</li> <li>We agreed to look further into the potential need for a SEA.</li> <li>We agreed to look further at the issue of sewage</li> <li>We agreed to look further into the issue of highways access.</li> </ul>	BMcC/DHu  BMcC DHu NB	20/01/18  20/01/18 20/01/18 20/01/18
4.	<p><b>Sub-committees on Policies</b></p> <ul style="list-style-type: none"> <li>DR reported that her sub-committee had reviewed the comments on the draft policies from EHDC, Planet and parishioners. She presented a revised draft for consideration.</li> <li>We offered comments on the draft and agreed that the sub-committee should take these on board and then re-circulate to EHDC and Planet, to give them a chance to offer any further advice.</li> <li>We agreed that the sub-committee now needed to focus on gathering the evidence required to underpin the policies.</li> <li>We considered the advice from EHDC about the possible review of the Settlement Policy Boundary and agreed that, for now at</li> </ul>	DR  DR	20/01/18  20/01/18

	least, we should not undertake this, concentrating rather on completing the draft Neighbourhood Plan.		
5.	<b>Sub-committee on Narrative</b> <ul style="list-style-type: none"> <li>CB reported that the sub-committee on narrative would be meeting soon to take forward work on this part of the Neighbourhood Plan.</li> </ul>	CB	20/01/18
6.	<b>Timetable</b> <ul style="list-style-type: none"> <li>NB reported that he had prepared a draft timetable, with Milestones, for the Neighbourhood Plan and agreed that he should circulate this to members for comments.</li> </ul>	NB	15/01/18
7.	<b>Invoices</b> <ul style="list-style-type: none"> <li>We agreed that DHu should chase outstanding invoices related to the Public Meeting.</li> </ul>	DHu	20/01/18
8.	<b>Communications</b> <ul style="list-style-type: none"> <li>We noted that BMcC should place an article in the February issue of "The Villager" giving the outcome of the Expression of Preferences exercise and drawing attention to the further material on the website.</li> </ul>	BMcC	20/01/18
9.	<b>Next Meetings</b> <ul style="list-style-type: none"> <li>We agreed to hold our next meeting at 7:45 on 22nd January 2018 at the White House.</li> </ul>	All	

BMcC 27/01/18