



MINUTES OF 23rd MEETING OF THE BENTWORTH PARISH NEIGHBOURHOOD PLAN (BPNP) STEERING COMMITTEE, HELD AT 19.30 ON 23 AUGUST 2017 AT THE WHITE HOUSE

Present

Boyd McCleary (BMcC), Debbie Rhodes (DR), Dave Hutley (DHu), Alasdair Pepper (AP), Veronica Parker (VP), Colin Brooks (CB), Nicholas Branch (NB), David Hawes (DHa)

Apologies

None

No	Points Noted/Agreed	Action With	Timeline
1.	Minutes <ul style="list-style-type: none"> We approved the minutes of the meeting of the Steering Committee on 28.6.17. To be circulated to all members and observers and placed on the Parish Council website. 	BMcC	5/9/17
2.	Website <ul style="list-style-type: none"> DHu reported that the information on the Neighbourhood Plan had been revised; it was working, but needed more work. He would review further. 	DHu	11/09/17
3.	Site Selection <ul style="list-style-type: none"> BMcC noted that he had circulated further clarification from EHDC on the status of site BTW001. We concluded that this still left some uncertainty and agreed to invite EHDC and Planet to join our next meeting to provide advice on next steps. We agreed that we should ask Chris Boden of Navigus prepare an assessment of the sustainability of site BTW001 (having already prepared assessments of sites BTW002-005). 	BMcC BMcC	2/9/17 2/9/17
4.	Green Spaces <ul style="list-style-type: none"> VP noted that she had completed her audit of Green Spaces which might be protected and had prepared a draft policy, drawing on examples from other Neighbourhood Plans; she had also prepared a draft letter to those entities which owned the spaces in question, to give them a chance to comment. We agreed that these drafts were on the right lines and that BMcC should forward them to Planet for comment/advice. 	BMcC	10/9/17
5.	Budget <ul style="list-style-type: none"> BMcC circulated the cash sheet of income and 		

5.	<p>Budget</p> <ul style="list-style-type: none"> • BMcC circulated the cash sheet of income and expenditure to 30 June 2017, which had been prepared by the Clerk to the Parish Council. • We agreed that NB would go over the figures and report back to the next meeting. 	NB	
6.	<p>Invoice from Planet</p> <ul style="list-style-type: none"> • BMcC noted that we had received a further invoice from Planet for the sum of £684.00 (incl VAT) for work done by Navigus on Site Assessment. We agreed that this should be settled, but we needed to ensure that the work was completed to include site BW001 (see para 3 above). 		
7.	<p>Input from Porism Ltd</p> <ul style="list-style-type: none"> • BMcC reported that he had been approached by Porism Ltd, offering to provide statistics for the Neighbourhood Plan. He had asked them to share with us a report on what they could offer. • We agreed that BMcC should circulate material from Porism in advance of our next meeting, for consideration. 	BMcC	10/9/17
8.	<p>Next Meeting</p> <ul style="list-style-type: none"> • We agreed that BMcC would canvass members for the 		

BMcC 24/09/17