

BENTWORTH PARISH COUNCIL

Chairperson: Mr David Hawes

Clerk: Allison Spyer

14 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST
Tel: 07786 063570 Email: clerk@bentworthparishcouncil.org

MINUTES OF MEETING

Tuesday 6th September 2016 7.30pm, Village School Jubilee Hall, Bentworth

Present:

Parish Councillors	Clerk	District & County Councillors	Others
Jenny Lewis Chris Hurley Veronica Parker (Vice Chair) Abbie George Jane Costigan	Allison Spyer		3 Members of the public

ACTION
FOR

23.61 Apologies for absence:

David Hawes, Paul Mellish

23.62 Declarations of interest:

Abbie George declared an interest in item 23.68 as Larry George (electrician bidding for the installation of the defib cabinet) is her father.

23.63 PCSO David Nops update:

Pony Trap was stolen from the village, and also a driver of a Mercedes has been trying to flag people down and asking for money so please be wary.

23.64 Meeting open to the public:

No members of the public wished to speak.

23.65 Minutes of the July PC Meeting:

Minutes were deemed to be correct and duly signed. JL proposed and AG seconded with unanimous agreement from the rest of the council.

Matters Arising:

- Neighbourhood Plan Update – The next NP meeting will be a village walk around with the newly appointed Consultants and will discuss items raised at the public meeting. Another public forum will be organised in the near future.

23.68 Defibrillator:

Three quotes have been received to install the defibrillator cabinet :

- Peter Banfield quoted £533.34
- Larry George quoted £385.11
- R Chalk gave an over the phone quote of approx £500.

JC proposed Larry George, JL seconded. AG abstained due to nature of relationship with LG and all other Cllrs voted in agreement. AS to write to LG informing him and organise an installation date.

AS

23.69 Approval of Neighbourhood Plan Consultants:

PLAN-et have been selected by the Neighbourhood Plan Steering committee at an estimated cost of £7717.50 plus VAT as the Neighbourhood Plan Consultants.

VP

JL proposed the appointment of PLAN-et and AG seconded with unanimous agreement from the rest of the council. VP signed the contract on behalf of the PC and will deliver it to NB in the coming days.

23.70 Village Pond:

JL reported that the new liner has been donated by three residents living around the pond to which the PC are very grateful. District Cllr Tony Costigan has potentially put aside a pot of grant money to go toward it, JL is in the process of obtaining quotes and advice for planting from the gardening club.

JL

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23.74 Finance:

(a) Payments for approval

- Allison Spyer, Salary £450.00
- Allison Spyer, Expenses £16.20
- Terry Marsh, Internal Auditor £250.00
- BDO, External Auditor £120.00
- St Marys School, Jubilee Hall Hire £120.00

Payments made in month for approval:

- Mick Tott, Pond Works £854.40

JL proposed all payments, VP seconded with unanimous agreement from the rest of the council.

(b) Receipts:

- HMRC, VAT Repayment £106.60

(c) FAG Update:

At the last FAG meeting the following items were discussed:

- Electrical quotes – LG has now been confirmed as the contractor
- Gates hit by car – DH to follow up
- Dragons teeth – waiting second day of installation
- Audit – to be discussed later in the meeting
- VAT Return - discussed
- NP – another application will need to be submitted to request further funding
- Pond – discussed
- Clerk review – ongoing

(d) External Auditor Report:

The following issue was raised:

- The smaller authority has included grant monies received in box 2 rather than box 3, other receipts. This requires no action.

(e) Internal Auditor Report:

The following issues were raised:

- The year-end bank reconciliation was incorrect and no bank reconciliations were carried out during the year (this was incorrect as reconciliations are carried out quarterly). The cash book should be reconciled to the bank accounts quarterly.
- The council should produce a list of fixed assets to agree with the figure on the Annual Return.
- An annual risk assessment should be carried out but none was carried out last year and should be rectified as soon as possible.
- Chq book stubs should be initialled by the person signing the chq, a few were missing these initials.

(f) First Quarter Bank Reconciliation:

Deferred until October as the document wouldn't print.

AS

23.75 Village Appearance:

- Residents are now complaining that the verges around the village are in a state. It was queried if HCC have changed contractors that are now doing half a job. CH to speak with his contact to find out why the service has been so bad and report back at the next meeting
- Next litter pick will be held on 8th October at 9.30am. Meet at the Village Green.

CH

23.76 Planning Committee Report:

33564/009, Medstead Grange Farm, Trinity Hill, Medstead, Alton, GU34 5NL

Detached Barn

No Objection provided it is for use as stated on the application

27746/004, East End Farm, Well Lane, Bentworth, Alton, GU34 5JT
Replacement garden room.

No objection.

23232/021, Drury Farm, Drury Lane, Bentworth, Alton, GU34 5RL
Prior notification for single storey development extending 8 metres beyond the rear all of the original dwelling, incorporating an eaves height of 2.8 metres and a maximum height of 2.8 metres.

No objection in principal but the design of the building does not look like an 'Orangery'. We are concerned that with a flat roof it may be for a first floor extension in the future.

36405/003, 18 Glebe Fields, Bentworth, Alton, GU34 5QU
Amend front porch.

No objection.

24622/009, Russell House, Village Street, Bentworth, Alton, GU34 5RB
Amended plan to - Detached garage, relocation of access with new gates (amended plans received 22/8/2016).

No objection providing the land at the rear of the new garage is kept at a garden.

23.77 Councillors Report:

Environment, Pond, Open Spaces: The PC received a complaint from Medstead regarding an overgrown footpath that apparently is Bentworths responsibility. JL confirmed she has walked the FP and cut back where necessary.

Traffic & Highways: Nothing to report although HCC are working on all the potholes fairly swiftly.

Young people and families: No further update.

Website:

Broadband: Cabinet 12 (Village Green) upgrade is not likely to happen until the end of 2017

Communications: No further update.

Village Green: No further update.

St Marys School: St Mary's had 87 pupils in total this September, 11 of which are joining in year R. We have a very small year 6 with only 8 pupils. The next 'generation game' is art focused, this will be a village by village art challenge involving a sheep. Everyone will be able to see the new benches and carvings made from the trees which were felled over the summer. If anyone is interested in reading in school they would be very welcome and also if anyone would like help out with gardening .

23.78 Other Reports:

Community Care: Nothing to report

Neighbourhood Watch: Nothing to report

23.79 Correspondence:

23.80 Cllrs Announcements:

There were no Cllr announcements.

23.81 Meetings Forthcoming and Attended:

23.82 Date of next Meeting:

Tuesday 4th October 2016

The Chairman thanked all members for their attendance and closed the meeting at 20.17

Signed Date

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