

BENTWORTH PARISH COUNCIL

Chairman: Cllr David Hawes

Clerk: Ms Allison Spyer

14 Barley View, North Waltham, Basingstoke RG25 2ST

Tel: 07786 063570 / 01256 396898 Email: clerk.bentworth@parish.hants.gov.uk

You are summoned to attend the **Annual General Meeting** of Bentworth Parish Council on **Tuesday 3rd May 2015, at 7.30pm in the School (Jubilee Hall)**

AGENDA

1. **Election of Chairman for 2016/2017**, and signing Declaration of Acceptance of Office
2. **Election of Vice Chairman for 2016/2017**, and signing Declaration of Acceptance of Office
3. **Co-option of Nominated Candidates to the Council**, and signing Declaration of Acceptance of Office
4. **Apologies for absence:**
5. **Declarations of interest:** Arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
6. **PC Peter David Nops update:**
7. **Meeting open to the public:** The meeting will allow questions and comments from members of the public. (15 mins)
8. **Minutes:** To confirm the accuracy of the minutes of the Council meeting held on 4th April 2016, already circulated.
9. **Matters arising:** Actions status.
10. **Review of delegation arrangements to committees, advisory groups and employees.**
 - Planning
 - Finance
 - Environment
 - Traffic & Highways
 - SpeedWatch
 - Communications
 - Young People
11. **Review of the terms of reference for committees.**
 - Planning
 - FAG
12. **Appointment of any new committees, confirmation of the terms of reference, the number of members (including substitute councillors) and receipt of nominations to them.**
13. **Review and adoption of appropriate standing orders and financial regulations.**
14. **Review of representation on or work with external bodies and arrangements for reporting back.**
15. **Review of inventory of land and assets including buildings and office equipment.**
16. **Review and confirmation of arrangements for insurance cover in respect of all insured risks.**
17. **Review of councils and /or employees membership of other bodies.**
18. **Review of the Councils complaints procedure.**
19. **Review of the Councils procedures for handling requests made under the Freedom of Information Act 2000 and Data protection Act 1998.**
20. **Review of the Councils policy for dealing with press/media.**

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21. **Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.**
22. **Bentworth Speed Limit Proposal:** Re-examination of original proposal and subsequent decision.
23. **Finance:**
- 23.1 **Payments for approval:**
- Allison Spyer, Salary £TBC
 - Allison Spyer, Expenses £TBC
 - Came and Company, Insurance renewal £TBC
- 23.2 **Receipts:**
- EHDC, Precept first half £TBC
- 23.3 **FAG Update :**
- 23.4 **Appointing Internal Auditor for 2016:**
24. **Planning Committee Report:** To receive and note the recommendations made by the Planning Committee to East Hampshire District Council.
25. **Councillors Reports:** Bentworth Community Association; Environment; Footpaths; Health and Safety; Open Spaces; Pond; Traffic and Highways; Transport; Trees; Young People and Families; Broadband.
26. **Other Reports:** Community Care; Neighbourhood Watch; St Mary's School.
27. **Meetings Attended:**
28. **Forthcoming Meetings:**
29. **Date of Next Meeting:** To confirm the next Parish Council Meeting will be held on **Tuesday 7th June at 7.30pm** and will be the Annual General Meeting (**APM**).